



PO Box 615 Cooroy Qld 4563  
secretary@noosabotanicgardensfriends.com  
www.noosabotanicgardensfriends.com

## MANAGEMENT COMMITTEE NOMINATION FORM FNBG INC. – ANNUAL GENERAL MEETING

Nominations are invited for the following positions on FNBG Inc. Management Committee:

- Chair
- Treasurer
- Events Manager / Publicity Officer
- Guided Walks Leader
- Deputy Chair
- Secretary
- Garden Maintenance Team Leader
- Education Co-ordinator

Management Committee meetings will be held on 4<sup>th</sup> Monday of each month  
at Tait Duke Cottage from 1.00pm to 3.00pm

I, \_\_\_\_\_ being a financial member of FNBG Inc.,  
nominate \_\_\_\_\_ for  
Election to the position of \_\_\_\_\_ on the  
2018 Management Committee.

Proposers' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### NOMINEE TO COMPLETE SECTION BELOW

I, hereby accept nomination for election to the position of: \_\_\_\_\_

on the 2018 Management Committee of Friends of Noosa Botanic Gardens Inc.

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALL NOMINATIONS MUST BE RECEIVED BY WEDNESDAY JANUARY 31, 2018 AND EMAILED  
OR POSTED TO: Secretary FNBG, PO Box 615, Cooroy QLD 4563.**

*Should, at the commencement of the AGM, there be an insufficient number of candidates  
nominated, nominations will be taken from the floor.*



NoosaBotanicGardens



noosabotanicgardensfriends.com



noosabotanicgardensfriends



PO Box 615 Cooroy Qld 4563  
secretary@noosabotanicgardensfriends.com  
www.noosabotanicgardensfriends.com

## 2018 MANAGEMENT COMMITTEE NOMINATION PROCESS

Current members of the FNBG Inc. Management Committee must retire from office at each AGM, but are eligible for re-election, subject to nomination.

The Management Committee comprises at least seven (7) elected members. Essential positions are Chair, Treasurer and Secretary. Other positions available are Deputy Chair, Events Co-ordinator, Education Co-ordinator, Publicity Co-ordinator and Garden Maintenance Team. Secretarial responsibilities cover a broad area, some of which may be sub-divided and undertaken by different people.

Further details on all Management Committee roles and responsibilities are available from the Secretary or outgoing Management Committee.

A member can be nominated for more than one position with the exception of the Chair who cannot also be Treasurer. A separate nomination form is required for each position you may wish to nominate for.

Any two (2) financial members of the FNBG Inc. may nominate another member (the candidate) to serve as a member of the Management Committee.

The nomination must be in writing and signed by the candidate and the members who nominated him or her. Forms are to be given to the Secretary at least 14 days prior to the Annual General Meeting at which the election is to be held.

Each member of the FNBG Inc. present and eligible to vote at the Annual General Meeting may vote for one (1) candidate for each vacant position on the Management Committee.

--∞--



NoosaBotanicGardens



noosabotanicgardensfriends.com



noosabotanicgardensfriends